

Minutes of VAC/UVAE WFA Committee Meeting - April 19, 2012

In attendance: Don Love - Chair, Keith Hillier, Yvan Thauvette, Kim Coles, Charlotte Bastien

Item	Details/Action	Responsible
Terms of Reference	Membership to be adjusted and document to be brought to next meeting for signature.	Don Love Completed
Date for next meeting	Face to face meeting April 25 in Ottawa. Notice to be sent out to members.	Don Love Completed
Selection for Retention Process	Proposed amendments to be discussed further at April 25 meeting.	Charlotte Bastien
	VAC will provide description of process and list of selection board members to UVAE	Don Love/Charlotte Bastien
List of WFA questions from UVAE members	Will be submitted after the meeting by UVAE and responded to by VAC.	Don Love
Transformation and Budget Reductions - General	CSA target reduced to 64 due to current confirmed retirements. Office closures across country and impacts on employees. Discussion of HRT process, role of call centres, contracting out.	no action

Co-Chair Approval: Yvan Thauvette, UVAE

Date

Co-Chair Approval: Don Love, DG HR

Date