

**WFA Committee Teleconference
Record of Decisions – Thursday, June 4, 2012**

In Attendance: Don Love – Chair, Yvan Thauvette, Keith Hillier, Kim Coles, Charlotte Bastien and Secretary Tom Heckbert

Item	OPI	Due Date
<p>Selection for Retention and Layoff (SERLO)</p> <ul style="list-style-type: none"> - With the number of employees to be assessed, the number of board members requiring to travel, accommodation requests, last minute cancellations, etc. it is inevitable that there will be changes to the assessment schedule. However, management will endeavor to minimize scheduling changes as much as possible. - Final assessment boards prep meeting on June 4 - Currently the total number of CSA reductions is 38, down from the initial 75. 	Charlotte Bastien	On Going
<p>CSA Retirement</p> <ul style="list-style-type: none"> - Initiate action on changing the status of CSA's who have committed to retiring, from Affected to Acceptance of Retirement status. - RDHRs were responsible for preparing letters for all cases and a package of letters rescinding affected status was to be sent to Keith's office for sign off/approval 	ADM SD	On Going
<p>UVAE SERLO Notification</p> <ul style="list-style-type: none"> - It is proposed the UVAE be notified of the results of the SERLO process. 	ADM SD	On Going
<p>CSA letter to Deputy Minster (via UVAE President)</p> <ul style="list-style-type: none"> - ADM SD offered for manager to speak directly with employee to further discuss issue. UVAE President will speak to employee and advise ADM SD as to next steps. 	UVAE President /ADM SD	June 22, 2012
<p>Contract Medavie Blue Cross</p> <ul style="list-style-type: none"> - The contract with Medavie Blue Cross is being negotiated to take on work that will streamline business processes, for example the Health Related Workload. It is estimated the contract agreement should be in place within 30 days. 	ADM SD	On going
<p>Employee Questions and Answers</p> <ul style="list-style-type: none"> - The larger set of Qs and As were provided to both union and employees. As for the day to day questions, they are being handled at the local level and local manager/HR representative will keep the union up-to-date, where appropriate. 	DGHR	On Going
<p>Next Meeting</p> <ul style="list-style-type: none"> - The next teleconference to be held June 22, 2012. 	All	June 22, 2012

Original Approved By: Don Love

June 20, 2012

Chairman: Don Love, DG HR

Date

Co Chairman: Yvan Theuvette, UVAE Pres

Date